

Northeastern York County Sewer Authority

September 25, 2023

The Northeastern York County Sewer Authority met on Monday, September 25, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority member:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

Dale Benedick
Judy Hilliard

East Manchester Township

Tyler Kramlick
John Nace, Jr.

Members Absent: Anya Barlett

Engineer: Chris Toms of CS Davidson, Inc.

Solicitor: Peter Ruth of Stock & Leader

Operations Manager: Pat Poet

Recording Secretary: Desiree Boorujy

Visitors/Employees: Dean Kohr, Carl Dahlmeyer, Leonard Poff, and Employee Peter Nestlerode

An Executive Session was held at the end of this meeting to discuss personnel matters.

The meeting was called to order at 7:00 PM by John Nace.

Agenda

A Benedick/Fisher motion was made to approve the agenda with the following amendments: Change the subject of Number 8 to “New Employee” as an action item and move “Adjournment” to Number 9. The motion passed unanimously.

Minutes

A Fisher/Kramlick motion was made to approve the minutes from August 28, 2023, and the motion passed unanimously.

Correspondence/Visitors

Mr. Leonard Poff of Malvern Street came to discuss the legality of the Authority’s inspections for illegal connections. He has opposed to the inspection and feels it violates his privacy and legal rights. Attorney Ruth provided a brief explanation of the inspections and why they are necessary and invited Mr. Poff to contact him outside of the meeting to discuss further.

Operations Report/Administration

The Operations Report was reviewed.

PLGIT Account – Pat provided an update regarding the reinvestment of monies in the PLGIT account. The money market account with Truist has been closed, and \$93,000 was deposited to a liquid account with PLGIT at a rate of 5.49%. Also, the one-year \$500,000 term account matures October 1, so the Board will need to decide how to invest it on or after that date. The funds will automatically transfer into the liquid account if PLGIT hasn't heard from us by then.

Parking Lot Lights – Pat asked the Board to consider approving the installation of LED bulbs in the light fixtures in the parking lot at the Administration building, as the current bulbs have been replaced several times. Dietz & Nauman provided a quote for \$2325.00 to do the work, which can be paid out of the BRIF account. We could also receive at least a partial reimbursement for the cost from our workers compensation carrier, as they offer small grants annually for items purchased to increase safety. A Kramlick/Hilliard motion was made to have 6 LED lights installed to replace the current ones in the parking lot at the Administration building. The motion passed unanimously.

Budget Meeting – A budget meeting was scheduled for October 30 at 6:00.

Maintenance Report – Pete reviewed the maintenance report, which included multiple repairs at the Sherman Street pump station and repairs at the Mt. Wolf and Musser Run pump stations, and the Mt. Wolf plant.

He also reported that photos have been taken of the flusher truck in preparation of listing it for sale on Municibid.

GapVax has provided a quote for a new flusher trailer, but Pete is waiting on a second quote from another company for comparison purposes.

Inspections - Desiree provided an update regarding the inspections for illegal connections. Out of 51 inspections so far in September no illegal connections have been discovered.

Interviews – Desiree has completed interviews for the Assistant to the Office Manager position.

Solicitor's Report

Pat's Retirement Agreement – A Kramlick/Nace motion was made to approve an agreement regarding Pat Poet's retirement. The motion passed unanimously.

License Agreement – A license agreement was presented regarding a fence installation on Tyler Kramlick's property, which encroaches on the Authority's right-of-way. A Fisher/Benedick motion was made to approve the agreement and passed unanimously. Mr. Kramlick abstained from voting.

Right-to-Know Officer Appointment – A Kramlick/Benedick motion was made to approve Resolution 2023-6, which would appoint Desiree Boorujy as the Right-to-Know officer. The motion passed unanimously.

Amending Tapping Fee Reimbursement for Locust Point – A Kramlick/Benedick motion was made to approve Resolution 2023-7, amends that tapping fee reimbursement agreement for Locust Point.

Farm Dumpsite – Mr. Dan Gross has informed Attorney Ruth that he is not interested in pursuing the agreement at this time. The Authority will need to seek other options.

Engineer’s Report

General Operations

Record Club of America Lines – Chris reported that Sigmund Friedman, the owner of Record Club of America, contacted him with questions regarding the sewer lines. Chris was able to answer some of his questions but plans to investigate others before getting back to him.

Effluent Line Abandonment – This project is on hold while resolution is sought.

Area 2 Sewer Extension –The September 19 meeting of the awards committee was postponed, so there is no new information available regarding the grant application. Their next meeting is in November. Chris noted that it’s very common for the committee to delay grant decisions.

Saginaw Corrective Action Plan – Although there has been noticeable improvement in flows from Starview Mobile Home Park, it was noted that there was an increase during the rain event over the weekend. The Authority is still under DEP’s Corrective Action Plan until all of the potential sources of I&I, causing hydraulic overload, have been discovered. Per our 2022 Chapter 94 Report, we have projected 3 EDUs per year until 2027. If any additional connections are needed, requests can be submitted to DEP via a Connection Management Plan. The DEP would review the request and make a decision at that time.

Treasurer’s Report

Requisitions: A Benedick/Kramlick motion was made to approve Requisition 2023-5 to Rogele for the final application for payment 3. A Nace/Kramlick motion was made to pass Requisition 2023-19 to CS Davidson for Area 2 Sewers – Preliminary Design. A Nace/Benedick motion was made to pass Requisition 2023-20 to CS Davidson for LSA Grant – Effluent Line. All three motions passed unanimously.

Payment of Invoices – A Kramlick/Fisher motion was made to approve the invoices as presented. The motion passed unanimously.

At 8:00 an executive session was held to discuss personnel matters.

At 8:26 the executive session ended and the regular meeting was called back into session.

A Kramlick/Nace motion was made to approve Tessa Starkes to fill the position of Assistant to the Office Manager, contingent upon passing the pre-employment drug testing, background checks, and driving history. The motion passed unanimously.

Adjournment – At 8:28 PM a Kramlick/Benedick motion was made to adjourn. Motion passed unanimously.

NEXT REGULAR MEETING – Monday, October 23, 2023